

ComputerTutors
PO Box 414141
4 Victoria Street
GLOSSOP
SK13 6WR

Please print or photocopy this page
onto your college or centre letterhead
and post it to the address opposite
or fax it to 0870 4141419.

Please note that we cannot accept
applications on plain paper.

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IMPORTANT! Please read these tips to ensure your application is processed first time round to
minimise inconvenience to you:

- Complete all areas of the form in BLOCK CAPITALS including your email address (which is not case-sensitive anyway). Many faxed applications have illegible email addresses and/or Yahoo ID's.
- Don't leave any of the spaces marked * blank. If you do, we cannot process the application at all.
- Remember to copy or print this on to a letterhead before posting or faxing it. We cannot accept applications on plain paper. Thank you.

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YES, I am a practising FE/HE/Adult Education tutor and wish to join the ComputerTutors File Sharing Resource Bank accessible from www.computertutorsresources.org.uk and the various Secure Groups.
My details are as follows:

*Title: *First name(s):
*Surname: Suffix(es):
*Designation (Job Title):
*E-mail address:
Your e-mail address will be kept confidential and will only be used occasionally by ComputerTutors.
*Yahoo ID:
This will be your log in to www.computertutorsresources.org.uk.

*Which group(s) are you currently a member of? Please tick all that apply:

- | | |
|--|--|
| <input type="checkbox"/> New CLAIT | <input type="checkbox"/> New CLAIT Secure |
| <input type="checkbox"/> CLAIT Plus | <input type="checkbox"/> CLAIT Plus Secure |
| <input type="checkbox"/> CLAIT Advanced | <input type="checkbox"/> CLAIT Advanced Secure |
| <input type="checkbox"/> EC DL | <input type="checkbox"/> MOS |
| <input type="checkbox"/> Enabling Learning | <input type="checkbox"/> CLAIT Minus |

Below my line manager or other (preferably senior) colleague has countersigned to confirm that I am eligible to access these materials, which may include information relating to live assessments.

I confirm that the individual named above is eligible to access materials relating to the
qualification(s) ticked above. *Signature: *Date:

*Designation (Job Title):
*Print name: *Telephone:
Please ensure you include a daytime phone number as a random sample of letters will be verified

Each month we spend between £30 and £50 on online advertising, mailshots and promotions because it is vital to recruit new members and ensure the resources on the resource sharing area are kept relevant and up-to-date.

We will always ensure the resources remain free of charge to members, but they can only be kept useful and current through maintaining our membership levels. With that in mind, if you could donate any amount via cheque or purchase order for our promotional activities, you'll ensure the ongoing future of the groups for everyone.

YES, I wish to make a donation. I enclose a cheque for £..... payable to COMPUTERTUTORS or
please invoice my organisation for £..... quoting purchase order number
and the following special instructions (if any):

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If you have any questions, please call me (Jodi Cook) on 0870 4141418. Thank you.